

**Committee Members:**

**Chairperson**  
John Hernandez

**Members**  
Edwin Ramirez  
Jeffrey Stansfield




City of Los Angeles  
11243 Glenoaks Blvd, #3  
Pacoima, CA 91331  
(818) 890-1563 office  
www.pacoimanc.com

**Outreach Committee Agenda  
PACOIMA NEIGHBORHOOD COUNCIL**

Thursday November 7<sup>th</sup>, 2013  
5:00 PM - 6:00 PM  
Los Angeles Public Library - Pacoima Branch  
Community Room  
13605 Van Nuys Blvd.  
Pacoima, CA 91331

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. **Agenda is posted for public review at Pacoima Branch Library, 13520 Van Nuys Blvd, Council District 7 Office, 13630 Van Nuys Blvd, Pacoima Community Center, 11243 Glenoaks Blvd, MEND office, 13640 Van Nuys Blvd, Pacoima Skills Center, 13545 Van Nuys Blvd.** As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days prior to the meeting you wish to attend.

The Neighborhood Council system enables meaningful civic participation for all Angelinos and serves as a voice for improving government responsiveness local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

**I. WELCOMING REMARKS:**

- a. Call to Order
- b. Committee Roll Call

**II. ADMINISTRATIVE ITEMS:**

(5 minutes)

- a. Review and Adoption of Minutes

**III. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

(15 minutes)

Comments from the public on non-agenda items within the Committee's jurisdiction (Up to two minutes per speaker)

**IV. PRESENTATIONS:**

(10 minutes)

- a. Prometheus - Armand Santos
- b. Prepare Inc. - Robert Reynoso
- c. Pacoima Family Source Center

**V. MOTIONS:**

(45 minutes)

(Discussion/Possible Action Items for recommendations to the Board of the PNC)

1. Discussion and/or Possible Action – To create a NC Native Mobile Application from Prometheus at an initial investment of \$3,500. The yearly invest to continue access, control and basic technology updates shall be \$1,800. Additionally, a \$99 yearly fee to be paid to Apple® and \$25 to Google®. The strategy for the Pacoima NC is to increase brand exposure and interaction with our stakeholders. If approved the funds will be taken from the Annual Budget’s Outreach category.
2. Discussion and/or Possible Action – To purchase emergency preparedness kits from Prepare Inc. The cost per unit is \$25 and will be purchasing 250 units to be distributed at the Pacoima Holiday Parade on Saturday December 7<sup>th</sup> 2013 at the Pacoima NC Booth. The kits are for the PNC to conduct community outreach and promote emergency preparedness awareness in the community. If approved the funds will be taken from the Annual Budget’s Outreach category.
3. Discussion and/or Possible Action – To collaborate with The City of Los Angeles Housing and Community Investment Department-Pacoima Family Source Center for holiday toys not to exceed \$1000 to be distributed on Saturday December 14<sup>th</sup> 2013 at the Pacoima Family Source from 10 AM – 1 PM and Board Members will be needed. If approved the funds will be taken from the Annual Budget’s Outreach category utilizing the P Card.

**VI. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS**

(10 minutes)

**VII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

(5 minutes)

**VIII. ADJOURNMENT**

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website by clicking on the following link: <http://www.pacoimanc.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: [mgonzales@pacoimanc.com](mailto:mgonzales@pacoimanc.com) or Mike Gonzales President at (661) 555-5460 or email: GRIEVANCE PROCESS: Any person or group adversely affected by the decisions or policy of the PNC may file a written grievance with the Board. The Board shall then refer the matter to the Grievance Committee, which shall have 10 working days to meet with the person submitting a grievance and to discuss ways in which the matter may be resolved. The Committee shall prepare a written report for the Board outlining their recommendations for resolving the grievance. The Board must then address the report at the next regular or special meeting. In the event that a grievance cannot be resolved through this grievance process, the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan. The formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be discussed at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g. the Board's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, state, or, federal law.