Pacoima Neighborhood Council

**CITY OF LOS ANGELES**
**CALIFORNIA**

# PACOIMA NEIGHBORHOOD COUNCIL

*www.PacoimaNC.com*

## Regular Board Meeting Agenda

Wednesday, November 18, 2026

**Time:** 6:30pm - 8:30pm

- **Meeting Type: Hybrid (In-person/Virtual (Zoom)/Teleconference**
- **In-person Location:** Pacoima Community Center - 11243 Glenoaks Blvd, Pacoima, CA, 91331
- **Virtual Platform:** Zoom Meeting Online
  - **Zoom Link:** https://us02web.zoom.us/j/87846965371
- **Teleconference:**
  - To join the meeting by phone dial (669) 900-6833
  - Then enter this Webinar ID: 878 4696 5371 and Press #

| Neighborhood Council Executive Board | Board Members |
|---|---|
| ▪ **Mikayeel Khan** — President & Chair of Executive Committee & Chair of Land Use Committee<br>▪ **Walter Garcia** — Vice President<br>▪ **Anna M. Justice** — Treasurer & Chair of Budget & Finance Committee<br>▪ **Roxanne Urquiza** — Secretary | ▪ **Fannie Long** — Senior Representative<br>▪ **Rebecca Long** — At-Large Representative<br>▪ **Reuben Garcia** — Chair of Public Safety & Health Committee<br>▪ **Brenda Morales** — Chair of Youth and Education Development Committee<br>▪ **John Hernandez** — Retail Business Representative<br>▪ **Adrian Perez** — Chair of Arts & Culture Committee |

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE PACOIMA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes delevento. Por favor contacte, **PNC@empowerla.org** para avisar al Concejo Vecinal.

**Every person wishing to address the Board must dial (669) 900-6833 and enter 878 4696 5371 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to

register as required by the third-party internet website or online platform to participate.
**California Government Code Section 54953.8(b (5),**
A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.
**California Government Code Section 54953.8(b)(6(A)**,
A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.
**California Government Code Section 54953.8(b)(6)(B).**
The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.
No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed. Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: **NCsupport@lacity.org** or Board President Email**: mikayeelkhan@gmail.com.**

1) **WELCOMING REMARKS:**
   **a)** Call to order & Flag salute.
   **b)** Board roll Call by Secretary.

2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**
   (Representatives from government offices, Police Department, and community-based organizations. *Up to **(5) minutes** per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

Pacoima Neighborhood Council

# CITY OF LOS ANGELES
# CALIFORNIA

**A.** California Congressional District 29
Congresswomen Luz Rivas
Field Deputy: **Cynthia Becerra**
Email: Cynthia.Becerra@mail.house.gov

**B.** Los Angeles City Council District 7
Councilwoman Monica Rodriguez
Field Representative: **Esmeralda Benitez**
Email: esmeralda.benitez@lacity.org

**C.** Los Angeles Police Department, Foothill Division
Senior Lead Officer: **Steve Nunez and Officer Diana Figueroa**

**D.** LAPD Community Safety Partnership
**Sergeant Joe Scida**

**E.** Department of Neighborhood Empowerment Advocate: **Jose Galdamez**
Email: jose.galdamez@lacity.org

**F.** California State Assembly District 43
**Assemblywoman Celeste Rodriguez**
Field Representative: **Fabian Alonso.**
Email: fabian.alonso@asm.ca.gov

**G.** LAUSD Board of Education Board Member Kelly Gonez
Field Deputy: **Maria Flores**
Email: m.d.flores@lausd.net

**H.** City of Los Angeles Mayor Karen Ruth Bass
Field Deputy: **Genesis Discua**
Email: genesis.discua@lacity.org

**I.** Los Angeles County Board of Supervisors – 3rd District
Supervisor Lindsey Horvath
Field Deputy: **Kimberly Perez**
Email: KSolis@bos.lacounty.gov

**J.** California State Senate District 20
Senator Caroline Menjivar
District Representative: **Julia Hernandez**
Email: julia.hernandez@sen.ca.gov

**K.** Region 1 Budget Advocate

**L.** Los Angeles Fire Department:
**Battalion Chief, John Patterson**

**M.** Los Angeles Metro - East San Fernando Valley Light Rail Transit Project
Community Relations Officer**: Raymond Acevedo**

**3) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board's jurisdiction* ***(Up to two (2) minutes*** *per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

**4) ADMINISTRATIVE/MOTIONS/UPDATES:**

a. Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: October 2026. – By Anna Justice (5 Minutes)

b. Motion/Discussion/ vote for the approval of October 2026 minutes. – By Roxanne Urquiza (5 minutes)

c. Motion/Discussion/Vote on 8 GB flash drives: 190 @ $5.43 each = $ 1,031.70 plus fees, shipping, and tax, up to $ 1,250.00 for the outreach item. By Treasurer Anna Justice (5 Minutes)

d. Motion/Discussion/Vote for Stainless steel water bottles: 190 @ $5.43, up to $1281.00. This will include tax, shipping, and setup fees. By Treasurer Anna Justice (5 Minutes)

e. Motion/ Discussion/Vote for small first aid kits: 200 @ $3.28 ea = $656.00 plus shipping, tax, and setup fees up to $1000.00. By Treasurer Anna Justice (5 Minutes)

f. Discussion and Possible Action/Vote to Cancel the December Meeting in Observance of the Holiday Season. By Mikayeel Khan (5 Minutes)

g. Motion/Discussion/Vote to approve using Web Corner as our web provider from 12-6-26 to 12-6 - 2027. By Treasurer Anna Justice (5 Minutes)

h. Motion, Discussion, and Possible Action/Vote to Approve the Renewal of Adobe Subscription Services, with an Annual Budget Not to Exceed $300, for the Period December 6, 2026, through December 6, 2027. By Treasurer Anna Justice (5 Minutes)

i. Motion/Discussion/Vote for a second Power Max Portable sound system with Bluetooth, up to $160.00. This is for extra microphones. By Treasurer Anna Justice and Mikayeel Khan (5 Minutes)

j. Motion/Discussion/Vote for the rollover money: $ 1,000.00 goes to clean up in our neighborhood. The rest goes into NPG's funds: $4,782.85. The total rollover money is $5782.85. By Treasurer Anna Justice (5 Minutes)

k. Motion/Discussion/Vote to approve a Neighborhood Purpose Grant of $1,200 for Initiating Change in Our Neighborhoods Community Development Corporation (ICON CDC), with funds to be used for 2026 Pacoima Christmas Parade. - By Jorge Quezada (Outreach Committee- 10 minutes)

l. Motion/Discussion/Vote action to approve a Neighborhood Purpose Grant of $1,200 for Ritchie Valens Recreation Center, with funds to be used for 2026 holiday event. - By Merab Ruiz (Outreach Committee- 10 minutes)

m. Discussion and possible action to approve a Neighborhood Purpose Grant of $1,200 for Pacoima Charter Elementary School, with funds to be used for 5th Annual Christmas Dinner taking place on Friday, December 11, 2026. – By Mayra Velarde (Outreach Committee- 10 minutes)

n. Discussion and possible action to approve a Neighborhood Purpose Grant of $1,200 for Boys and Girls Club San Fernando Valley (BGCSFV), with funds to be used for MLK Community Breakfast – By Michael Williams (Outreach Committee- 10 minutes)

o. Motion/Discussion/vote to approve a Neighborhood Purpose Grant of $1,200 for Alicia Broadous-Duncan Multipurpose Senior Center (operated by the Valley Interfaith Council/ VIC Senior Services), with funds to be used for senior center's Winter Health Fair. – By Robert Winn (Outreach Committee- 10 minutes)

p. Discussion and possible action to approve a Neighborhood Purpose Grant of $1,200 for El Nido Family Center, with funds to be used for food distribution – By David Villa (Outreach Committee- 10 minutes)

q. Discussion and possible action to approve a Neighborhood Purpose Grant of $1,200 for Northeast Valley Health Corporation (NEVHC) with funds to be used for annual Holiday Toy Giveaway on December 19 at Los Angeles Mission College– By Jenori Galicia (Outreach Committee- 10 minutes)

## 5) BOARD MEMBERS, COMMITTEE COMMENTS/ANNOUNCEMENTS:

- President's Report
- Vice-president's Report
- Treasurer's Report
- Secretary's Report
- Outreach Committee
- Housing, Economic Development and Land Use Committee
- Bylaws Committee
- Arts & Culture Committee
- Public Health and Safety Committee
- Youth and Education Development Committee

6) **ADJOURNMENT:**

**Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.**

**THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request.**

**To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org or Board President Email: mikayeelkhan@gmail.com**

**PUBLIC POSTING OF AGENDAS - PNC agendas are posted for public review at the following community locations and our website.**

- **El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331**
- **www.PacoimaNC.com**
- **You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm**

**PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: www.PacoimaNC.com, or at the scheduled meeting.**

**In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org or Board President Email: mikayeelkhan@gmail.com**

**Notice to Paid Representatives –**

**If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org**

**RECONSIDERATION AND GRIEVANCE PROCESS**

**For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website www.PacoimaNC.com.**

**Neighborhood Council Funding Program**
**APPLICATION for Neighborhood Purposes Grant (NPG)**

Office of the City Clerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

**Name of NC from which you are seeking this grant:** Pacoima Neighborhood Council

## SECTION I- APPLICANT INFORMATION

1a) Boys & Girls Club of San Fernando Valley (*Organization Name*) | 95-2468448 (*Federal I.D. # (EIN)*) | California (*State of Incorporation*) | 1966 (*Date of 501(c)(3) Status (if applicable)*)

1b) 11251 Glenoaks Blv (*Organization Mailing Address*) | Pacoima (*City*) | California (*State*) | 91331 (*Zip Code*)

1c) _____ (*Business Mailing Address (if different)*) | _____ (*City*) | _____ (*State*) | _____ (*Zip Code*)

1d) ***APPLICANT POINT OF CONTACT:***
Michael Williams (*Name*) | 818 356 1558 (*Phone*) | mwilliams@bgcsfv.org (*Email*)

**2) Type of Organization- Please select one:**

☐ Public School *(not to include private schools)* ***Attach Signed letter on School Letterhead*** or ■ 501(c)(3) Non-Profit *(other than religious institutions)* **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

**3) *Are you applying as a fiscal sponsor for another organization?*** ■ *No* ☐ *Yes*

If yes, please provide:
N/A (*Name / Address of Affiliated Organization*) | _____ (*City*) | _____ (*State*) | _____ (*Zip Code*)

## SECTION II - PROJECT DESCRIPTION

**4) Please describe the purpose and intent of the grant.**
The Neighborhood Purpose Grant funds will support the Dr. Martin Luther King Jr. Community Breakfast which is designed to bring 400 community members, business owners, elected officials, philanthropist and youth together for a day of community building and youth enrichment. The Club's youth will be the heartbeat of the experience, connecting Dr. King's unfinished work to the choices and opportunities before today's generation.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
The grant will support MLK program expenses, marketing, community breakfast, planning and logistics. 400 Community members and youth will experience a unified narrative through personal testimony, historic voices, gospel music, youth performance, spoken word, a three person Freedom Fighters panel and a keynote speaker.

## SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

| 6) Project Expenses | Requested of NC | Total Projected Cost |
|---|---|---|
| see attacjed | $1,200 | $21,000 |
| | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

■ *No* ☐ *Yes*

If Yes, please describe below:

| Neighborhood Council(s) | Date Submitted to NC | Amount Requested | Amount Awarded |
|---|---|---|---|
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for **any** project within the last 18 months?

■ *No* ☐ *Yes*

If Yes, please describe below:

| Neighborhood Council(s) | Date Submitted to NC | Amount Requested | Amount Awarded |
|---|---|---|---|
| Pacoima | 6/2026 | $1,200 | $1,200 |
| | | $ | $ |
| | | $ | $ |

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

■ *No* ☐ *Yes*

If Yes, please describe below:

| Source of Funding | Amount | Total Projected Cost |
|---|---|---|
| BGCSFV Program Funding | $21,000 | $21,000 |
| | $ | |
| | $ | |

9) What is the TOTAL amount of the grant funding requested with this application: $1,200

10a) Start date: 1/18/2027

10b) Date Funds Required: 12/31/2026

10c) Expected Completion Date*: 1/18/2027

**After completion of the project, the applicant **must** submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.*

## SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

■ *No* ☐ *Yes*

If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|---|---|
| | |
| | |
| | |

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ *No* ☐ *Yes*

If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**

## SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Nicole Chase (*PRINT Name*) | President/CEO (*Title*) | _____ (*Signature*) | 10/30/2026 (*Date*)

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Carolina Garcia-Melo (*PRINT Name*) | Director of Operations (*Title*) | _____ (*Signature*) | 10/30/2026 (*Date*)

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**

**Neighborhood Council Funding Program**
**APPLICATION for Neighborhood Purposes Grant (NPG)**

Office of the City Clerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

**Name of NC from which you are seeking this grant:** Pacoima Neighborhood Council

## SECTION I- APPLICANT INFORMATION

1a) EL NIDO FAMILY CENTERS, PACOIMA (Organization Name) | 95-3180929 (Federal I.D. # (EIN)) | CA (State of Incorporation) | June 1956 (Date of 501(c)(3) Status (if applicable))

1b) 11243 GLENOAKS BLVD (Organization Mailing Address) | PACOIMA (City) | CA (State) | 91331 (Zip Code)

1c) _____ (Business Mailing Address (if different)) | _____ (City) | _____ (State) | _____ (Zip Code)

1d) *APPLICANT POINT OF CONTACT:*
DAVID VILLA (Name) | 818-896-7776 (Phone) | DVILLA@ELNIDOFAMILYCENTERS.ORG (Email)

2) **Type of Organization- Please select one:**

☐ Public School *(not to include private schools)* ***Attach Signed letter on School Letterhead*** or ☒ 501(c)(3) Non-Profit *(other than religious institutions)* **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

3) ***Are you applying as a fiscal sponsor for another organization?*** ☒ *No* ☐ *Yes*

If yes, please provide:

_____ (Name / Address of Affiliated Organization) | _____ (City) | _____ (State) | _____ (Zip Code)

## SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The purpose of this grant is to support El Nido Family Centers' food distribution efforts at our Pacoima Community Center by providing essential food items to individuals and families experiencing food insecurity.Grant funding will be used to purchase reusable grocery bags and staple food items, including rice, beans, pasta, canned vegetables, canned protein, cooking oil, and other basic cooking necessities. These items will be assembled into food packages and distributed to community members in need at no cost.Through this funding, we aim to expand our capacity to provide food assistance, help alleviate the financial burden of purchasing groceries, and support the nutritional needs of households within the community.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This grant will serve a public purpose by addressing food insecurity and improving access to essential food supplies for individuals and families in the Pacoima community.Through our food distribution program, El Nido Family Centers provides grocery assistance to community members facing financial hardship. Grant funding will allow us to purchase and distribute staple food items that households can use to prepare meals, helping reduce grocery expenses and allowing families to direct limited financial resources toward other essential needs, such as housing, utilities, and transportation.The program is intended to benefit the broader community by providing free food assistance to residents experiencing food insecurity. All grant-funded items will be used exclusively for community food distribution and will not be provided as rewards, prizes, or incentives.By supporting this effort, the grant will help strengthen access to basic necessities and promote the well-being and stability of households throughout the community.

## SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

| 6) Project Expenses | Requested of NC | Total Projected Cost |
|---|---|---|
| PLEASE SEE ATTACHED BUDGET BREAKDOWN | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

☒ *No* ☐ *Yes*

If Yes, please describe below:

| Neighborhood Council(s) | Date Submitted to NC | Amount Requested | Amount Awarded |
|---|---|---|---|
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for **any** project within the last 18 months?

☒ *No* ☐ *Yes*

If Yes, please describe below:

| Neighborhood Council(s) | Date Submitted to NC | Amount Requested | Amount Awarded |
|---|---|---|---|
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

☒ *No* ☐ *Yes*

If Yes, please describe below:

| Source of Funding | Amount | Total Projected Cost |
|---|---|---|
| | $ | |
| | $ | |
| | $ | |

9) What is the TOTAL amount of the grant funding requested with this application: $ 5,000.00

10a) Start date: T / B / D

10b) Date Funds Required: T / B / D

10c) Expected Completion Date*: T / B / D

**After completion of the project, the applicant **must** submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.*

## SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ *No* ☐ *Yes*

If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|---|---|
| | |
| | |
| | |

Docusign Envelope ID: 078B3EB0-900B-87A5-824A-59AAF1DA1FC8

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ *No* ☐ *Yes*

If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**

## SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Liz Herrera (PRINT Name) | CEO (Title) | Signature | 10/28/2026 (Date)

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Shelly Suh (PRINT Name) | Board member (Title) | DocuSigned by: Signature | 11/2/2026 (Date)

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**

# CITY OF LOS ANGELES
# CALIFORNIA

**Neighborhood Council Funding Program**
**APPLICATION for Neighborhood Purposes Grant (NPG)**

Office of the City Clerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

**Name of NC from which you are seeking this grant:** Pacoima Neighborhood Council

## SECTION I- APPLICANT INFORMATION

| | | | | |
|---|---|---|---|---|
| 1a) | Initiating Change in Our Neighborhoods Cc | 95-4871106 | California | 8/31/2005 |
| | *Organization Name* | *Federal I.D. # (EIN)* | *State of Incorporation* | *Date of 501(c)(3) Status (if applicable)* |
| 1b) | 13168 Van Nuys Blvd. | Pacoima | CA | 91311 |
| | *Organization Mailing Address* | *City* | *State* | *Zip Code* |
| 1c) | | | | |
| | *Business Mailing Address (if different)* | *City* | *State* | *Zip Code* |

**1d) *APPLICANT POINT OF CONTACT:***

| | | |
|---|---|---|
| Raul Bocanegra | 818-263-2471 | raul316@aol.com |
| *Name* | *Phone* | *Email* |

**2) Type of Organization- Please select one:**

☐ Public School *(not to include private schools)* ***Attach Signed letter on School Letterhead*** or ■ 501(c)(3) Non-Profit *(other than religious institutions)* **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

**3) *Are you applying as a fiscal sponsor for another organization?*** ☐ *No* ■ *Yes*

If yes, please provide:

| | | | |
|---|---|---|---|
| Pacoima Chamber of Commerce - 13168 V | Pacoima | CA | 91331 |
| *Name / Address of Affiliated Organization* | *City* | *State* | *Zip Code* |

## SECTION II - PROJECT DESCRIPTION

**4) Please describe the purpose and intent of the grant.**

See page attached.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

See page attached.

## SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

| 6) Project Expenses | Requested of NC | Total Projected Cost |
|---|---|---|
| Please see document attached. | $ 1200.00 | $33,753.01 |
| | $ RD | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |
| | $ | $ |

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

■ *No* ☐ *Yes*

If Yes, please describe below:

| Neighborhood Council(s) | Date Submitted to NC | Amount Requested | Amount Awarded |
|---|---|---|---|
| | | $ | $ |
| | | $ | $ |
| | | $ | $ |

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

■ *No* ☐ *Yes*

If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**

## SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

| | | | |
|---|---|---|---|
| Raul Bocanegra | President | [signature] | 11/3/2026 |
| *PRINT Name* | *Title* | *Signature* | *Date* |

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

| | | | |
|---|---|---|---|
| Lizette Flores | Secretary | | 11/03/2026 |
| *PRINT Name* | *Title* | *Signature* | *Date* |

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**